

**SEBASTIAN COUNTY QUORUM COURT MEETING
APRIL 15, 2014 @ 7:00 P.M.
GREENWOOD COURTHOUSE, UPPER COURTROOM
GREENWOOD, ARKANSAS**

Judge David Hudson called the meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

Shawn Looper led the Invocation.

Sharon Brooks, County Clerk, called the roll, with all 13 members present.

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|----------------|------------------|--------------|---------------|
| John Spradlin | Rhonda Royal | Ray Stewart | Tony Crockett |
| Danny Aldridge | Dickie Robertson | Johnny Hobbs | |
| Jim Medley | Linda Murry | Phil Hicks | |
| Donald Carter | Bob Schwartz | Shawn Looper | |

Judge David Hudson stated that before getting into the business of the meeting, there are a couple of items that he would like to bring up to see if the Quorum Court members would like to consider adding them to the agenda and addressing them tonight.

The first item has to do with the money that was paid to Sebastian County by the State of Arkansas Department of Workforce Services that needs to be returned.

Judge Hudson asked Kathy Lawrence, County Comptroller to explain the memo. She said that after she received the refund of \$87,247.44 in 2013 she called the state because she only expected to receive about \$41,000. The State assured her that the refund was correct and belonged to the county and didn't want to talk about it anymore.

On April 11, 2014 Finance received notice from the State asking for \$41,030.34 which was an overpayment and asked to have it repaid immediately. She stated "We will have to appropriate the money because it is not budgeted, it is a 2013 expense."

Shawn Looper made a motion to add the \$41,030.34 over payment from the state to the agenda.

Tony Crockett seconded the motion.

The motion passed unanimously by a Voice Vote.

Judge Hudson stated that this will be found as Item B under New Business.

The second item has to do with the recommendation to implement Lease Purchase Agreement for Golf Carts. In order to take action on this proposal in the April meeting, the Quorum Court will need to vote to add this item to the Agenda.

Shawn Looper made a motion to add the item to the agenda.

Danny Aldridge seconded the motion.

The motion passed by a majority by a Voice Vote.

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Judge Hudson stated that this item will be the last item on the Agenda.

Judge Hudson asked if there are any public comments.

There were no public comments.

Judge Hudson said "We appreciate all the fire fighters in the audience." There will be a presentation from the fire department tonight.

First Item: Approve minutes from Quorum Court meeting from March 18, 2014.

Bob Schwartz made a motion to approve the minutes as written.

Dickie Robertson seconded the motion.

The motion passed unanimously by a Voice Vote.

Next Item: Executive Report of the County Judge

I. Aquatics Facility

Bids for the Aquatics Facility were opened at 2:00 PM on April 10 with favorable numbers for this project. The construction manager is still in the process of meeting with contractors to review and confirm bids, ask questions and clarify proposals, in accordance with bid specifications, plans and drawings. The final bid confirmation should be completed by this Thursday or by Friday morning. Once the construction cost has been firmed up, allowances for the overall project costs can be established within the project budget. Additional bids that need to be completed include landscape, irrigation bids and furnishings.

Once the final construction bids have been confirmed, the Quorum Court, City Board of Directors and news media will be advised by written correspondence and email.

Regarding other Aquatics Facility planning components, a timeline and task list is as follows:

TASK

TIMEFRAME

Ballard King – Complete Updated Business Plan based upon 2014 Final Design

April-May 2014

The last business plan was completed in 2009, reported in January, 2010. In the past five years new facilities have been constructed in Rogers and Clarksville and the market has changed, accordingly. Our project features have also changed significantly since the business plan was last reviewed. Many of the assumptions used 4+ years ago may no longer be valid.

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Management Contract Request for Qualifications (RFQ) May 2014

The intent of the RFQ is to solicit proposals for management services to manage and operate the Aquatics Facility, including marketing services. Once proposals are received and reviewed, we'll make a recommendation whether or not a management company should be engaged.

Management Contract Review June-July 2014

Prepare Aquatics Budget for 2015 July 2014

Joint City/County Meeting to Review Budget and Operating Plan September-October 2014

Public Relations Campaign for Naming Facility October-November 2014

Marketing Plan Implementation November 2014 - May 2015

Next Item: Old Business: Briefing on Sebastian County Rural Fire Department. It is very impressive seeing all the Fire Department equipment.

Jeff Turner, Assistant County Administrator, presented a Power Point presentation for the Quorum Court. He said "Most of the equipment outside was purchased with the money set aside for ISO that you approved." The savings for the customers are between \$100 and \$150. We have several departments and by all of them working together helps lower the ISO.

Next Item: Report on the Sale of Surplus Property.

Judge Hudson asked Scott to present that report. He said they just had two automobiles and an old roller from the Road Department and they have a bidding war on an old Tahoe that went up to \$9,000.

Next Item: New Business: Judge Hudson asked Sharon Brooks, County Clerk to read Appropriation Ordinance No 2014-4 in order to Appropriate Additional Funds and Approve Additional Expenditures for County Offices and Departments in the 2014 Budget; and for Other Purposes.

The 911 PSAP upgrade was discussed and 911 dispatching was explained for the two primary PSAP's at Fort Smith Police Department and the Sheriff's Office, and the Secondary PSAP to dispatch ambulances at Fort Smith EMS.

County Judge David Hudson stated "Technology will have to continue to be updated to support 911 operations."

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Kathy Lawrence said that balance after appropriation tonight is:

- \$76,000 if both Ordinances are implemented (Golf Carts and Unemployment)
- \$108,000 if the golf carts are tabled to the next meeting

Jim Medley commented on the need for the state to reimburse counties for holding state inmates in county jails on a timely basis.

Bob Schwartz made a motion to approve the Appropriation. Jim Medley seconded the motion.

Sharon Brooks called the roll.

The motion passed unanimously by a Voice Vote.

Judge David Hudson asked Sharon Brooks to read Appropriation Ordinance No 2014-4 in order to appropriate Additional Funds and Approve Additional Expenditures for County Offices and Departments in the 2014 Budget; and for Other Purposes.

Linda Murry made a motion to approve Appropriation Ordinance. Bob Schwartz seconded the motion.

Sharon Brooks called the roll.

Appropriation Ordinance 2014-6 passed unanimously by a Voice Vote.

Next Item: Judge David Hudson said that Golf Carts Bids were opened yesterday. The Annual Cost to obtain golf carts is less each year with a four year Lease Purchase Agreement verses cash purchase each year. A “fiscal year out non appropriation” clause will be researched for inclusion in this agreement.

Linda Murry made a motion to table the discussion until the May meeting until there is more information. John Spradlin seconded the motion.

The motion passed unanimously by a Voice Vote.

Shawn Looper mentioned that in the James Fork Regional Water District there is a report of \$291,000 Operating Income Deficit for 2013, and 24 million in Long Term Debt.

The Judge said that he can talk to someone on the board and address this issue.

Dickie Robertson made a motion to add a discussion on Proposed Contracts to the Agenda on IT related services for the Treasurer’s Office. John Spradlin seconded the motion.

The motion passed unanimously by a Voice Vote.

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Linda Murry stated "Can we add to that? The County Clerk, I think is having an issue with the same thing, some kind of Software Contract?"

Sharon Brooks, County Clerk, replied that hers is not a contract; she is actually trying to get a software conversion within her office, which is hardware. At the next meeting she will bring information for each Quorum Court member.

Judge Hudson said that there is a motion to add to the agenda the discussion about IT related services, and a second. He asked for a vote and the motion passed unanimously by a Voice Vote.

Judith Miller, County Treasurer stated that she needs a Hardware Maintenance Contract signed to move forward and make sure that all information is backed up and have a firewall for protection. She said that the Quorum Court has already approved the money for the contract.

The Judge said that they need to look at the Appropriations and change some things if necessary. He said he is trying to save money and not duplicate services.

Sharon Brooks stated that there needs to be clarification. She said "Should IT tell us how to operate?"

Shawn Looper made a motion to ask the County Judge to sign the contract for the County Treasurer's office.

Phil Hicks seconded the motion.

There was lengthy discussion concerning the County IT System, County IT Department, Ordinances and Resolutions adopted for the County IT Operations.

Shawn Looper withdrew his motion to ask the judge to sign the County Treasurer's contract.

The withdrawal was seconded and approved unanimously.


Shawn Looper made a motion to adjourn the meeting.

Tony Crocket seconded the motion.

Meeting adjourned at 8:31 p.m.

Respectfully Submitted,


Sharon Brooks, County Clerk


Marcela White, Deputy Clerk